

Agents: Use this form to update your personal information or name. If transferring to another office, use the **MEMBER TRANSFER FORM**.

Brokers: Use this form to update your personal information or name, existing office changes, DBA Change. **Do not** use this form to open an additional branch office—Use the **ADDITIONAL OFFICE APPLICATION**.

Date: _____

Your Name: _____ TREC License# _____

MLS ID: _____

ADDRESS UPDATE **Personal** **Office Info (Brokers or Authorized Office Admins Only)**

Address: _____

Street

City

State

Zip

New Office Phone: _____ FAX: _____

Preferred Contact Phone: _____ This is a: **Cell Phone** **Landline**

New Email: _____

New Website: _____

NAME CHANGE Name changes must be reflected on TREC's Website.

Personal **New DBA (Brokers or Authorized Office Admins Only)**

Former Name: _____

New Name/DBA: _____

TREC License# _____

I understand that this form only updates my information with Greater Tyler Association of REALTORS® and not TREC. I am responsible for notifying TREC directly of any changes.

Signature Required _____

<u>For Association Office Use Only</u>		Received by: _____
Paid MLS: _____	PAID TR, NAR & Association: _____	Outstanding Orders: _____
Membership <input type="checkbox"/>	MLS <input type="checkbox"/>	Supra <input type="checkbox"/>
	M1/NRDS <input type="checkbox"/>	Accounting <input type="checkbox"/>